



## Strategy for identification of MEECE fact sheet topics

The MEECE fact sheet series is a dynamic and opportunistic knowledge transfer tool, delivering knowledge relevant to global science users (managers, science and policy advisors, NGOs, industry, etc.) and science practitioners, in a language that is clear, brief and focused on specific outcomes, action points, scientific advances and methodological developments. The Fact sheets are MEECE outputs, and thus need to be approved by WP leaders, even though they may reflect the work of specific partners only. The completed series will provide a comprehensive record of MEECE scientific activities, approaches and outputs.

### Proposing topics:

Fact sheet topics may be proposed in a number of ways:

- WP6 may approach MEECE WP leaders or specific scientists to write fact sheets that are relevant to particular policy developments, consultation meetings, etc.
- WP6 may approach MEECE scientists to translate the results of their recent research into a fact sheet if seen as relevant to users.
- WP leaders will be asked to suggest fact sheet topics, possibly linked to specific deliverables or milestones.

A short proposal form will need to be completed by authors of fact sheets. The form provides information on:

1. Title
2. Relevance to MEECE
3. Relevance to policy or science
4. Co-authors
5. Action points / Conclusions

The form will be used to develop the fact sheet according to the standard and style of the Series. In order to facilitate fact sheet production and reduce editing time, a fact sheet guide and template have been created to guide authors through the process, also available on the fact sheet web pages.

There are currently no restrictions on the number of fact sheets that can be produced.

MEECE scientists wishing to contribute or suggest topics for fact sheets are asked to contact Jessica Heard ([jessh@pml.ac.uk](mailto:jessh@pml.ac.uk)).